



MISSISSIPPI COAST ASSOCIATION OF FEDERAL ADMINISTRATORS

MINUTES OF MCAFA 2001 THIRD QUARTER MEETING

1. MCAFA held their third quarter meeting of 2001 on 05 October at the Holiday Inn in Gulfport MS. Rear Admiral Thomas Q. Donaldson, V, USN called the meeting to order in accordance with the agenda, provided in enclosure (1), at 12:00 pm.
2. Captain James F. Poe, CHC, USN provided the invocation.
3. Rear Admiral Donaldson welcomed everyone to the meeting and called for the Treasurer's report.
4. Commander Scott Steadley, USN, presented the Treasurer's report. He reported a current balance of \$1486.54.
5. Mr. Bari Matherne, United Way of South Mississippi, provided an update on the Combined Federal Campaign (CFC). The campaign started on 1 September 2001 and will end on 15 December 2001. The CFC goal is \$898,595. We have raised \$177,936 or 20% of the goal thus far. CFC is expanding to include some Federal agencies that have not participated previously in our CFC; such as the Air National Guard CRTS and the Army National Guard ACVRAD that are located at the Gulfport Airport. Mr. Matherne explained that approximately 70 charities in the CFC Contributors Guide have been identified as supporting relief efforts in New York City and Washington DC following the terrorist attacks. Federal employees can donate to those and use payroll deduction, if desired. Those donations will be counted in the 2001 CFC.
6. In addition to the CFC, the Office of Personnel Management (OPM) has issued a memo on a "Special Solicitation" available to Federal employees who want to help with the relief efforts outside of the CFC. Only cash or checks are allowed through this special appeal. Donations through the Special Solicitation cannot be counted in the CFC. Currently, there is no deadline when this special solicitation will end.
7. MCAFA members expressed concern that the CFC will be adversely impacted by the recent events. Federal agency heads are asked to encourage their employees to give "above and beyond" this year to help out the CFC as much as possible.
8. Mr. Ron Davis, SUPSHIP Pascagoula, provided an update on the Awards/Acknowledgment Committee. Mr. Davis sadly mentioned that 1999's MCAFA Civilian Employee of The Year, Mr. Richard Herrington, SUPSHIP Pascagoula, recently passed away. Mr. Davis asked all MCAFA members to keep Mr. Herrington's family in their thoughts and prayers. The Awards Committee recently sent letters to all MCAFA agencies requesting nominations for the 2000 MCAFA Civilian Employee of The Year. The committee is still looking for three recognized individuals in the local community to serve as judges on the Award's Panel. MCAFA members are asked to contact Mr. Davis if they have any suggestions. The MCAFA nighttime banquet will be held on 11 December 2001 at Keesler Air Force Base Officer's Club.
9. Mr. Tom Dennis, Keesler Air Force Base, provided an update on the Resources Sharing Committee. The committee will send a letter to MCAFA agencies asking for employee participation in a Resource Sharing Committee meeting on 25 October at Keesler Air Force Base. In the past, the committee focused on three areas: disaster preparedness, training, and excess capabilities. Any and all areas for resource sharing are open to discussion. They will also discuss the events of 11 September, and how agencies might deal with the possibility of similar attacks on the Gulf Coast.

10. Rear Admiral Donaldson facilitated the next discussion, “Is MCAFA meeting its goals and objectives?” He reiterated the point made during the Resource Sharing Committee discussion that all Federal Agencies must work together to counter “the new threat” in a similar manner to coordinating hurricane disaster preparation. Various MCAFA agencies described how the recent tragedy impacted their operations and they shared ideas on how to deal with the events.

11. Ms. Annette Watts described the Mississippi Gulf Coast Federal Mediation Coalition program and asked that MCAFA agencies become members in the coalition. Membership would include contributing people to the coalition to help support other coalition members. Some MCAFA members expressed reservations in signing up to be part of the coalition, and asked that MCAFA define “endorsement of the coalition.” A motion was made to have the Resource Committee define the term “endorsement” and to provide a recommendation regarding MCAFA endorsement of the coalition program. A second motion was made and approved by those present.

12. The meeting adjourned at 1:00 pm.

Sincerely,

Thomas Q. Donaldson, V
Rear Admiral, U.S. Navy
President, MCAFA

Enclosure (2)